



Human Resources

CHIEF BUILDING OFFICIAL

Development Services

The Town of Castle Rock, one of Colorado's premier communities, is seeking a creative, high achieving individual for the position of Chief Building Official (CBO) to support activities in the Development Services Department. Located just 20 miles south of Denver, Castle Rock has a spectacular view of the Rocky Mountains and encompasses 34 square miles with a population of approximately 45,000. The Town provides its residents with a high quality of life while being close to national sporting events, cultural activities, and world class skiing.

Under direct supervision of the Director of Development Services, the CBO oversees all Building Division activities including code amendments, interpretations, building plan review and building inspection. The CBO ensures the structural integrity and safety of the built community. The CBO is responsible for management of front counter operations and permit issuance. The CBO assigns and plans the work of others and is responsible for making decisions related to staffing, performance evaluations, salary increases, and training. The CBO oversees all activities related to the Board of Building Appeals. The CBO ensures compliance with applicable personnel guidelines and Town policies and assists the Department Director with implementation of the Towns Mission, Vision, and Values. Performs duties in a manner consistent with the stated values of the organization.

We are seeking an individual with proven abilities in supervision, administration, preparation and implementation of building codes, task tracking, and providing outstanding customer service. **Preference will be given to applicants with experience in researching and assisting with preparation of building code updates and working with local Home Building Associations.** We value teamwork, cooperation and quality communication. We strive to provide exceptional public service to our customers and encourage creativity and innovation.

The position generally requires two (2) years college or trade school related to construction; supplemented by five (5) years closely related experience that includes two (2) years supervisory experience and two (2) years job-site construction experience or any equivalent combination. The position requires International Code Council certification as a Plans Examiner and Certified Building Official. A Valid Colorado Driver's License is preferred. Salary range: \$68,910 to \$96,470 per year and hiring range generally up to midpoint, \$82,680 per yr., DOQ/E.

Apply on-line at www.crgov.com or submit cover letter and resume to the Town of Castle Rock, Human Resources, CBO2010-01, 100 N. Wilcox Street, Castle Rock, Colorado 80104, or email to jobs@crgov.com, or fax to 303-660-1024. **Position closes July 9, 2010. EOE**

*Visit our website at www.CRgov.com
The Town of Castle Rock is an equal opportunity employer.*