

BOULDER COUNTY COLORADO
invites applications for the position of:
Chief Building Official

An Equal Opportunity Employer

SALARY

Monthly
\$5,770.00 - \$8,308.00

OPENING DATE: 06/16/10

CLOSING DATE: Continuous

DESCRIPTION:

The Land Use Department is seeking a dynamic and experienced individual for a key management level position within the Department. This position reports directly to the Land Use Director. The desired candidate will have tremendous leadership skills and a demonstrated track record in managing people and projects in a fast paced and innovative environment. The position calls for dedicated commitment to the cornerstones of Boulder County governance as laid out by county Commissioner initiatives in 1) Public Service 2) Sustainability and 3) Collaboration. This position will develop and implement the Building Division's goals, objectives, policies and procedures. This includes implementation and updating the County's progressive BuildSmart program; assist in developing and implementing Land Use departmental and Countywide goals, objectives, policies and procedures; provide highly complex management assistance to the Land Use Director.

EXAMPLES OF DUTIES

- Responsible for the management of the Building Safety and Inspection Services Division. Including recommending the hiring of personnel; provide or coordinate staff training; conduct performance evaluations; assign work activities, projects and programs; monitor work flow; review and evaluate work products, methods, and procedures; implement discipline procedures as required; maintain discipline and high standards necessary for the efficient and professional operation of the division.
- Responsible for administration of the Boulder County Building Code, including making decisions regarding the administrative provisions of the building code, building permit approval, code interpretations and the authorization for the occupancy of complete structures.
- Responsible for the provision of information to the public regarding building codes and safety.
- Recommend improvements and modifications; prepare various reports on operations and activities; research new and revised construction methods and materials.
- Responsible for building code enforcement actions as necessary.
- Responsible for inter-jurisdictional coordination with the county's fire protection districts, municipalities and other agencies with regard to building codes, fire codes and other related programs and issues.
- Coordinates the review process for adoption of amendments to the county's building codes including research, drafting, public outreach and presentations to boards and commissions.
- Responsible for staffing the Board of Review as a technical appeals board and for staffing the Fire Code Review Committee.

- Responsible for actively participating in professional organizations and associated training programs related to building code administration.
- Plans, coordinates and implements special projects as directed.

**REQUIRED
QUALIFICATIONS**

Bachelor's degree in architecture, engineering, planning or related field including five years of increasingly responsible experience in building code administration, planning or zoning. At least one year in a supervisory capacity strongly preferred. Master's degree and ICC or similar certification as a building official preferred. Experience in successful drafting, implementing and publicizing sustainable building programs and extensive knowledge on building science and innovation preferred. A collaborative communicator with strong negotiation skills to forge relationships, a professional with a high ethical and a strong commitment to lead by example, and a deep commitment to public service

APPLICATIONS MAY BE OBTAINED AND FILED
ONLINE AT:
<http://www.bouldercounty.org/>
ALTERNATIVE FORMAT MAY BE OBTAINED AT:
2025 14th St.
Boulder, CO 80302
303-441-3508
jobs@bouldercounty.org

Job #00399
CHIEF BUILDING OFFICIAL
DG

An Equal Opportunity Employer

Chief Building Official Supplemental Questionnaire

- * 1. Do you have a bachelor's degree in architecture, engineering, planning or related field?
Yes No

- * 2. Do you have five years of increasingly responsible experience in building code administration, planning or zoning or an equivalent combination of education and experience?
Yes No

- * 3. Do you have at least one year of supervisory experience?
Yes No

- * Required Question